

## Online PhD Thesis Submission Guidelines

1. PhD Thesis submission involves submission of “three” pdf files as follows:

- i. Thesis (with filename as rollnumber-thesis)
- ii. Synopsis (with filename as rollnumber-synopsis)
- iii. All Forms (with filename as rollnumber-allforms). This should be a “single” pdf file with details as follows (**Size <2 MB**):
  - a. Thesis Submission Form
  - b. Email confirmations from the examiners
  - c. pre-synopsis examination report (to be obtained from ASC)
  - d. Qualifying Degree Certificate
  - e. Summary of Similarity Index Report

2. Download thesis submission form from ASC, with your login and use “print as pdf” option to download form in proper format; do not copy online form and paste it in word document. Also, ensure that the thesis submission form is in revised format.

**3. Obtain “Summary of Similarity Index Report” from library, which is to be attached along with Thesis submission form.**

4. Make sure to include Revised - Specimen C - "Declaration of Academic Honesty and Integrity" (Plagiarism) in the Thesis. (Available at "Guidelines for preparation for synopsis/ thesis/ dissertations/ reports" on Academic Webpage under Rules and Regulations: <https://acad.iitb.ac.in/academics/rules/guidelines> ).

**5. Scanned copies of the duly signed “All forms” along with the softcopy of “synopsis” and “thesis” should be sent to the department office ([komals@iitb.ac.in](mailto:komals@iitb.ac.in)) by supervisor.**